



CHANDIGARH POLICE

STANDING ORDER No 12

SUBJECT: WOMAN AND CHILD SUPPORT UNIT

1. OBJECT:-

Women and Children are amongst the most vulnerable sections in any social order. They require special protection and consideration particularly by the law enforcement officers. The constitution of India and various laws lay down certain norms and procedure to ensure special protection of the rights of women and children.

Being a part of the administration of criminal justice, Police plays a vital role in protecting the interests of the women and children in the society.

In order to ensure that all laws in this regard are effectively implemented the Woman and Child Support Unit should be the nodal point for Chandigarh Police. Its tasks shall be as under:-

- i) Proper implementation of these laws in the jurisdiction of Union Territory, Chandigarh;
- ii) To enable police to intervene on behalf of women & children and open an avenue for the women & child victims where they could be provided wholesome relief;
- iii) To act as a counseling center advising the women & children who come with their problems and to oversee that the police stations deal with the complaints of women & children in a proper manner and take effective action thereon;

- iv) To educate and train the policemen and women about the new laws which have been enacted during the recent years regarding crime against women and protection of children;
- v) To issue instructions on the subject of investigation of cases, when women or children are victims about the treatment of woman and child witnesses and offenders;
- vi) To investigate heinous offences where women/children are victims or have been exploited because of their natural/inherent weaknesses;
- vii) Drive against eve-teasing, sexual harassment, sexual exploitation of children and child labour;
- viii) Drive against obscene literature, posters, hoardings etc;
- ix) To maintain liaison with the Voluntary Social Organisations of the city on the problems facing women and children to take remedial steps and act as a nodal office to coordinate measures towards women and child;
- x) Act as nodal office to coordinate all relief and rehabilitation efforts of women and children in conflict with law in association with concerned agencies.

2. STRENGTH:-

The Strength of this unit will be as under:-

A) Staff for Woman and Child Support Unit:-

	Female	Male	Total
1. Dy. Supdt. of Police	1- (either of the sexes)	-	1
2. Inspectors	1	1	2
3. NGO's	4	4	8
4. Head Constables	8	4	12
5. Constables	10	8	18
6. Driver Constables	-	4	4
7. Home Guard Volunteers	3	1	4

3. HEADQUARTER:-

The head quarter of the unit shall be at Woman and Child Support Unit, Sector-17, Chandigarh.

4. RECORD/REGISTER:-

The following record/registers shall be maintained by this unit:-

a) DAILY DIARY:-

A daily diary register shall be maintained in form 22.48 (i) in duplicate by carbon copy process. The staff while taking over their duties will sign the entries made in the daily diary regarding the same. The daily diary shall be a complete record of the duties and movements of the personnel of Woman and Child Support Unit. The Inspector Incharge will ensure that correct entries are made in the Daily Diary and it is neatly maintained. The carbon copy shall be submitted to the DSP/Incharge of the unit, after it is closed for the day for his information and further action.

b) STANDING ORDER FILE:-

A file shall be maintained in which orders and instructions received from Senior Officers shall be filed.

c) RECEIPT AND DESPATCH REGISTER:-

A register in the prescribed form for Police Station Register No.5 shall be maintained for the entry of dispatch and receipt of all kinds of orders complaints and miscellaneous etc.

d) REGISTER No. 16

A register in form No. 16.5 (1) shall be maintained regarding the Govt. Property issued for use at the H.Q. i.e. furniture, fans, bulbs, tube lights etc. etc.

e) DAK BOOK

A Dak Book shall be maintained which shall contain entries about the dak dispatched from the unit. The signatures of the person receiving the dak, shall be obtained on the dak book.

f) MISCELLANEOUS FILE:-

All miscellaneous papers shall be filed in the Misc. file maintained in the unit.

5. VEHICLES:-

A motorcycle with driver shall be provided to the Inspectors of the unit and the Van/Jeep/Matador provided to the Economic Offences Wing, shall be utilized by this cell, in case of necessity.

6. ARMS AND AMMUNITION:-

Arms and Ammunition, as when required by the staff for official duties, shall be drawn from PS Central and shall be deposited back there, after the duty is over.

7. FUNCTIONS:-

This unit shall normally enquire into/investigate the offences under the following heads:-

- i) Homicide of women including dowry deaths.
- ii) Abetment of suicide and attempt to suicide by women'
- iii) Sections 312 to 317 IPC
- iv) Sections 292, 294, 354 and 509 IPC
- v) Kidnapping, abduction and rape.
- vi) 406 IPC (Misappropriation of 'Istridhan')
- vii) 498-A IPC
- viii) Cases under Suppression of Immoral Traffic in Women and Girls Act.
- ix) Indecent publication of women (Prohibition) Act. 1986
- x) Child marriage Restraint (Amendment) Act. 1976
- xi) Dowry Prohibition Act, 1961.
- xii) And all cases under Juvenile Justice (Care and Protection Act, 2000)

No case shall be sent to the unit directly by any Police Station without the orders of the Superintendent of Police, Operations.

During the course of investigation/enquiry the following provisions of the Cr.P.C./PPR shall be complied with:-

- i) Search of place in occupancy of a female-section 47 Cr. P.C.
- ii) Search of an arrested female-section 51 Cr.P.C.
- iii) Medical examination of a female accused Section 52(2) Cr. P.C.
- iv) Search of the person of women – Section 100 Cr. P.C.
- v) Police Officer's power to require attendance of female witness – Section 160 Cr. P.C.
- vi) Arrest, keeping in custody and joining of a woman in the investigation-PPR 26.18-(A)

- vii) A report of arrest of a woman shall be sent to the senior officers as required under PPR-24.15.
- viii) In case an abducted/kidnapped female is recovered, she will immediately be produced before a Magistrate/Competent Court for recording her statement under sections 164 Cr. P.C. and for seeking orders for her further custody.
- ix) In case a dying declaration of a woman victim is to be recorded, the same shall be got recorded from a Magistrate.
- x) All provisions in relation to Children in conflict with law under Juvenile Justice (Care and Protection) Act 2000.
- xi) Any other provisions of law enacted to deal with Women and Children in conflict with law.

In cases of matrimony the compromise cases are followed up for ensuring that the compromise arrived at existed in real life. In cases where the complainant requests for the return of 'Istridhan' on the basis of the list provided by the complainant and as confirmed by the local enquiries, documentary proof and the claims made by the opposite party, the 'Istridhan' should be got returned to the woman complainant. Where the husband or in-laws refused to return the ' Istridhan' , action u/s 406 IPC shall be initiated. In case where the allegation of harassment by the husband or in-laws are found action u/s 498-A-IPC, shall be initiated. Similarly, all rehabilitation measures adopted in case of child victims should be followed up by routine checking by staff of the unit an concerned agencies involved in counseling/rehabilitation process.

8. SPECIAL JUVENILE POLICE UNIT:-

The W&CSU shall also act as Special Juvenile Police Unit. As Special Juvenile Police Unit efforts would be made to ensure:

1. Enforce provisions of Juvenile Justice (Care and Protection of Children) Act-2000;
2. Due attention to all juveniles who come in conflict with law;
3. Spreading awareness about provisions of the Juvenile Justice (Care and Protection of Children) Act-2000;
4. Coordinate relief effort with concerned agencies to ensure wholesome relief to juvenile in conflict with law.

A fortnightly report about the progress of the cases under investigation and pending complaints shall be sent by the Inspector Incharge to the Superintendent of Police through the DSP/Incharge of the Unit.

9. SUPERVISION:-

This unit shall be headed by an officer of the rank of a DSP, who shall report to SP/Operations and ensure that the Woman and Child Support Unit works towards the objective of providing support to women and children in need of protective care of state apparatus.

Ashwini
9/9/2002
Inspector General of Police,
UT, Chandigarh.

No. 22754-94/UT/E-6 dated Chandigarh, the: 11/9/02

A copy is forwarded for information and necessary action to the:-

1. DIG/Chg.
2. SSP/Chg.
3. SP/Sec. & Traffic.
4. SP/QPs.
5. SP/City & Hqrs.
6. ALL DSPs.
7. ALL SHOs.
8. ALL Inspector I/C Unit.

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